

TRAINING

USER'S WEBCONFERENCE PROGRAM

PREREQUISITES

- This activity should happen during the 30 days free trial period to provide each attendee has an active version on its PC
- The trainer invite users to a WEBconference to which they connect simply with a browser

OBJECTIVES

At the end of this activity, participants will have :

- Acquired knowledge participating in a WEBconference and viewing all functionalities which could be used.
- Developed skills taking control during a WEBconference, depending the case, to execute the following functionalities :
 - Making a PowerPoint presentation
 - Giving the control for a PowerPoint presentation to an attendee
 - Drawing over an interactive white board
 - Authorizing an attendee to draw
 - Sending a file
 - Sending an image
 - Sending a screen capture
 - Sending a message to every body
 - Realizing a screen share
 - Taking control over an attendee screen to share it with all of them
 - Submitting a poll question and displaying results

EVALUATION

Record a WEBconference

DURATION

Approximately one hour